

TORRANCE MUNICIPAL AIRPORT-ZAMPERINI FIELD

HANGAR APPLICATION

PLEASE FILL OUT FORM IN ITS ENTIRETY

Applicant's Personal Information:

Last Name _____ First Name _____
Address _____ City _____ State _____ Zip _____
Cell () _____ - _____ Work Phone () _____ - _____ Driver's License _____
Home () _____ - _____ Fax () _____ - _____ Email _____

Hangar Size Requested:

	<input type="checkbox"/> Small Type A	<input type="checkbox"/> Small Type B	<input type="checkbox"/> Medium	<input type="checkbox"/> Executive
Approx. Door Opening Width	Under 40'	40'-41'	52'-54'	57'-61'
Hangar Shape	T-Shape	T-Shape	T-Shape	Box

Aircraft Information:

Make _____ Model _____ N- _____
Wingspan _____ Minimum Acceptable Door Width _____

I have read, and I understand this application and the conditions contained in the Hangar Waiting List Policies and procedures printed on the back of this form. By affixing my signature to this document, I request assignment of a hangar as described above, and agree to abide by all Airport Rules, Regulations, Policies and Procedures.

APPLICANT SIGNATURE _____ DATE _____ 20__

(Hangar Application and Hangar Waiting List Policies and Procedures Adopted November 10, 2009)

FOR AIRPORT ADMINISTRATIVE USE ONLY

Administrative Fee Paid \$ _____ Date _____ Receipt No. _____ Rec'd By _____

Hangar Deposit Paid \$ _____ Date _____ Receipt No. _____ Rec'd By _____

First Offer: Hangar _____ Offered On _____ Certified Mail No. _____

☐ ACCEPTED ☐ DECLINED ☐ NO-RESPONSE Date _____ By _____

Second Offer: Hangar _____ Offered On _____ Certified Mail No. _____

☐ ACCEPTED ☐ DECLINED ☐ NO-RESPONSE Date _____ By _____

Torrance Municipal Airport - Zamperini Field

City-Owned Hangar Waiting List **Policies and Procedures**

- A. Vacant hangars will be offered to persons on the Hangar Waiting List. In order for a person to appear on the Hangar Waiting List they shall:
 - 1. **COMPLETE AND FILE A HANGAR APPLICATION IN ITS ENTIRETY** with Airport Administration. Applicants are solely responsible for maintaining a current address and telephone number on the Application.
 - 2. **PAY AN ADMINISTRATIVE FEE AND DEPOSIT.**
 - A. Applicants shall pay a \$75.00 non-refundable Administrative Fee and make a \$225.00 Hangar Deposit.
 - B. Deposit will be refunded if an applicant removes their name from the Hangar Waiting List.
- B. **STIPULATE THE SIZE HANGAR DESIRED.** Hangar size preference can be changed at any time by filing a written request with Airport Administration.
- C. **POSITION ON THE HANGAR WAITING LIST.** Waiting List position for new applications shall be determined by the date stamped on the Hangar Waiting List Application when received at the Airport Office. A copy of the official date-stamped Application will be provided together with a receipt.
- D. **THE HANGAR WAITING LIST SHALL BE ON PROMINENT PUBLIC DISPLAY IN THE LOBBY OF THE GENERAL AVIATION CENTER.** Identification of persons on the list shall be by applicant's last name and first initial.
- E. **POSITIONS ON THE HANGAR WAITING LIST SHALL NOT BE TRANSFERRED TRADED OR SOLD.**
- F. **HANGAR OFFERS SHALL BE MADE CHRONOLOGICALLY** (oldest date/time to the most recent). The offer and a copy of these policies shall be made in a certified Letter from Airport Administration. To accept the Offer, the applicant must:
 - 1. Reply in the affirmative within 72 hours of the date that the Certified letter was delivered. (weekends and holidays excepted.)
 - 2. **Aircraft Acquisition:** Have an aircraft registered to the applicant in the hangar within 60 days from the date Airport Administration received the applicant's acceptance and Hangar Rental Payments. **FAILURE TO HAVE AN AIRWORTHY AIRCRAFT REGISTERED TO THE APPLICANT IN THE HANGAR WITHIN 2 YEARS OF ACQUIRING THE HANGAR WILL RESULT IN:**
 - A. **TERMINATION OF RENTAL AGREEMENT AND REMOVAL FROM THE HANGAR.**
 - B. **FORFEITURE OF FIRST AND LAST MONTHS RENTAL PAYMENTS.**
- G. Persons removed from the Hangar Waiting List may restore their names to the bottom of the Waiting List by submitting a new Application, Application Fee, and Deposit.

ACCEPTANCE POLICIES

- A. Every effort shall be made to contact the top position of the List by Certified Mail and Telephone, as hangars become available.
- B. A "not interested" response, non-contact, or failure to respond within 72 hours will be considered a Decline.
- C. Each Hangar applicant is permitted one Decline for size of hangar on application.
- D. A Certified Letter will be sent advising the applicant of the Decline.
- E. After the second Decline, the applicant will be refunded their deposit and removed from the Hangar Waiting List.
- F. To re-apply to the Hangar Waiting List, an applicant must submit a new Application, along with a new Administrative Fee and Deposit.